

Job Description: Children's Ministry Director

Clearwater Church – Timnath, CO

Reports to: Executive Pastor

Status: Part Time

Overview

At Clearwater, we believe the church is not a building; it's people living on mission. Our Interim Children's Ministry Director will help lead that mission for kids from birth through 5th grade by creating safe, fun, and Gospel-centered environments where children encounter Jesus, parents are equipped, and volunteers thrive in their calling. This is a leadership role that combines shepherding hearts, strategic thinking, and hands-on creativity.

Key Responsibilities

1. Model Biblical Priorities

- Live out a growing relationship with Jesus, reflected in words, actions, and relationships.
- Set healthy rhythms of spiritual life (prayer, Scripture, community).
- Lead with integrity in family and personal life.
- Be an active, planned giving member of Clearwater Church, fully aligned with our mission and values.

2. Lead & Equip Volunteers

- Recruit, train, and shepherd a team of volunteers for children's ministry.
- Create a culture where serving is joyful, fun, and purpose-filled.
- Ensure that volunteers are equipped with the necessary tools, training, and encouragement.
- Celebrate and appreciate team members often.

3. Shepherd Children & Families

- Provide age-appropriate teaching and discipleship for kids, birth–5th grade.
- Partner with parents as the primary disciplers of their children.
- Offer resources, encouragement, and practical tools to families.
- Create follow-up systems that help new kids and families get connected.

4. Create Excellent Weekend Environments

- Oversee Sunday programming, curriculum, worship, and special events.
- Ensure spaces, check-in systems, and signage are safe, welcoming, and guest-friendly.
- Bring creativity and fun (props, games, interactive teaching) into environments.
- Make Clearwater Kids a place kids love to be and want to invite their friends.

5. Administrative & Shepherding Leadership

- Manage ministry budget and resources wisely.
- Oversee child safety protocols (background checks, training, emergency procedures).
- Collaborate with staff for church-wide alignment.
- Cast vision for the future of Clearwater Kids and implement strategies to grow.

Qualifications

- A deep love for Jesus and a lifestyle that reflects Him.
- Proven leadership experience in children’s ministry (paid or significant volunteer).
- Ability to teach and communicate God’s Word in age-appropriate ways.
- Relational and approachable—kids, parents, and volunteers enjoy being around you.

- Strong organizational skills and ability to manage details with excellence.
 - A team player who thrives in collaboration.
 - Bachelor's degree in ministry, education, or related field preferred; seminary a plus.
-

Personal Characteristics

- Passionate about discipling the next generation.
 - Creative, fun, and flexible in ministry approach.
 - Shepherd's heart: caring for both kids and adults.
 - Committed to Clearwater's mission to reach 600,000 people in our region who don't know Jesus.
-

Compensation & Benefits

- **Hourly Rate:** \$25-\$30/hour (based on experience).
- Ministry expense budget.
- Ongoing leadership development and conferences.

Apply

Please send your resume including a cover letter to careers@clearwaterchurch.com.